

**REGULAR MEETING
KEANSBURG BOARD OF EDUCATION
TUESDAY, FEBRUARY 20, 2024,
JOSEPH R. BOLGER MIDDLE SCHOOL MEDIA CENTER**

OPEN MEETING

CALL TO ORDER

The Regular Meeting of the Keansburg Board of Education, will be held in the Bolger Middle School Media Center. Adequate notice for this meeting has been mailed to the Asbury Park Press, filed with the Municipal Clerk of Keansburg, posted on the District website and posted inside the office of the Keansburg Board of Education, 100 Palmer Place, Keansburg, NJ on January 6, 2024.

ROLL CALL

PRESENT: _____

ABSENT: _____

OTHERS: _____

PLEDGE OF ALLEGIANCE

PRESENTATIONS/CORRESPONDENCES - Educator of the Year Winners
- Divine Hare, Student KHS

STUDENT REPRESENTATIVE REPORTS

COMMITTEE REPORTS

COMMENTS AND QUESTIONS RELATING TO BOARD AGENDA ITEMS

EXECUTIVE SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the Keansburg Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

(1) _____

(2) _____

(3) _____

FEBRUARY 20, 2024 AGENDA

It is anticipated that the length of time of this executive session will be ____ minutes and that action will/will not be taken in public after the executive session.

Be it further resolved that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

MOTION BY: _____
SECONDED BY: _____
IN _____ OUT _____

APPROVAL OF EXECUTIVE SESSION	
MOVED BY:	
SECONDED BY:	
AYE:	
NAY:	
ABSTAIN:	

Presentation of Audit- - HFA Certified Public Accountants & Advisors

APPROVAL OF MINUTES

RESOLVED, that the minutes of the following meeting be approved as submitted:

MEETING	DATE
REGULAR MEETING	January 16, 2024
EXECUTIVE SESSION	
SPECIAL MEETING	

APPROVAL OF MINUTES	
MOVED BY	
SECONDED BY	
AYE	
NAY	
ABSTAIN	

FEBRUARY 20, 2024 AGENDA

The Superintendent of Schools recommends positive action on the following items:

PERSONNEL:

1. RESIGNATION-2023-2024-DISTRICT

Approve the following resignation, as submitted:

Miragliotta, Nicole Special Ed. Account # 15-213-100-101-20
Eff. 3/4/24 or sooner

2. PROFESSIONAL EMPLOYMENT-2023-2024

Girty, Jamie Special Ed. MA-1 \$64,290.00 JCCS/JRB
Eff. 2/26/24
Account # 15-213-100-101-20

3. ASSIGNMENT CHANGE-PROFESSIONAL STAFF-2024-2025

Approve the following individual for the position and salary indicated effective as listed, salary pending negotiations:

	<u>From</u>	<u>To</u>
Carroll, Sara	School Nurse-JCCS	School Nurse-JCCS
BA-6 \$75,948.00	10-month position	12-month position
Eff. 7/1/24		
Account # 15-000-213-101-20		

4. LONG TERM SUBSTITUTE TEACHER-REVISION-2023-2024-DISTRICT

Waltz, Ryan LTS 8/31/23-3/31/24 *\$322.11 per day HS
(Vacancy) Art *Eff. 2/21/24
Account # 15-140-100-101-40

5. EXTRA BLOCK TEACHER-2023-2024-JRB

Approve the following staff member to assume the role as an extra block teacher with $\frac{1}{2}$ stipend per the negotiated agreement for the 2023-2024 school year for class coverage.

Liantonio, Danielle	September 5, 2023 - October 6, 2023	\$1,894.00
	February 5, 2024 - June 18, 2024	\$6,709.00

Account # 15-213-100-101-30

6. LEAVE OF ABSENCE-MEDICAL

Approve/ratify the following individuals be granted a Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Returning
Fonseca, Cynthia	01/08/2024	01/16/2024
Holly, Dorothy	01/22/2024	01/29/2024
Hurler, Lauren	03/01/2024	04/08/2024
Larosa, Teresa	01/24/2024	02/12/2024
Varanelli, Nicholas	02/06/2024	02/16/2024

7. LEAVE OF ABSENCE-MEDICAL-REVISION

Approve/ratify the following individuals be granted a revision to their Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Returning
Anderson, Tammy	10/23/2023	07/01/2024
Buresh, Jana	01/02/2024	03/18/2024
Ducsai, Janis	01/02/2024	02/12/2024

8. LEAVE OF ABSENCE-EXPANDED SICK LEAVE

Approve/ratify the following individuals be granted a paid Expanded Sick Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA and expanded sick leave under NJSA 18A:30-1 and NJSA 18A:30-4:

Name	Beginning	Returning
Hanson, Samantha	01/04/2024	01/22/2024
Name	Beginning	Ending
Iacouzzi, Melissa	01/29/2024	02/02/2024

9. LEAVE OF ABSENCE-FAMILY

Approve/ratify the following individual be granted an unpaid Family Leave of Absence. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Returning
Iacouzzi, Melissa	02/05/2024	02/12/2024

10. LEAVE OF ABSENCE-MATERNITY/CHILDCARE-REVISION

Approve/ratify the following individual be granted a revision to their Maternity/Childcare Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Returning
Dempsey, Dorothy	11/14/2023	02/12/2024

11. SUBSTITUTE TEACHER/PARAPROFESSIONAL-2023-2024-DISTRICT

Approve the following individual be added to our substitute teacher/paraprofessional list for the 2023-2024 school year at the rates listed below:

Bell, Malori^

Gary, Kefa^

\$100.00 = Substitute Teacher

\$ 85.00 = Paraprofessional

^pending completion of paperwork

*per negotiated contract agreement

Account # 11-120-100-101-20 Prek-5

Account # 11-130-100-101-30 6-8

Account # 11-140-100-101-40 9-12

12. SUBSTITUTE SECRETARY-2023-2024-DISTRICT

Approve the following individual as a Substitute Secretary for the 2023-2024 school year at \$15.50 per hour, as needed. All hours must have prior approval from Central Office.

Taylor, Susan^

^pending completion of paperwork

Account # 11-120-100-101-20 Prek-5

Account # 11-130-100-101-30 6-8

Account # 11-140-100-101-40 9-12

13. HOME INSTRUCTION TUTOR 2023-2024-DISTRICT

Approve the following individual to provide home instruction tutoring for the 2023-2024 school year at an hourly rate of \$41.00 per hour:

Hamway, Douglas

Account # 11-150-100-101-80

14. SPRING/SUMMER COACHING POSITIONS-KHS

Approve the following individuals for Spring/Summer coaching positions for the 2023-2024 school year at Keansburg High School.

<u>NAME</u>	<u>POSITION **</u>	<u>SALARY</u>
Bell, Malori	Head Softball Coach	\$9,609.00
Bird, John	Assistant Softball Coach-# 1	\$7,197.00
Hosey, Samantha	Assistant Softball Coach-# 2**	\$7,197.00
Hudson, Kelli	Flag Football	\$1,553.00
Morfin, Uriel	Head Baseball Coach	\$9,609.00
Reid, James	Weight Room Monitor (Spring)	\$3,387.00
Reid, James	Weight Room Monitor (Summer)	\$3,387.00*
Reid, James	Flag Football	\$1,553.00
Waltz, Ryan	Assistant Baseball Coach	\$7,197.00
White, Daniel	Head Tennis Coach (Boys)	\$7,342.00

*Salary pending negotiations

**Note: Employer specifically reserves managerial prerogative to remove position as a reduction if position is not justified.

15. SPRING COACHING POSITIONS-JRB

Approve the following individuals for the Spring coaching positions for the 2023-2024 School year at the Joseph R. Bolger Middle School.

<u>NAME</u>	<u>POSITION **</u>	<u>SALARY</u>
Lee, David	Softball Coach (Shared)	\$2,928.00
Lee, Kimberly	Softball Coach (Shared)	\$2,928.00

**Note: Employer specifically reserves managerial prerogative to remove position as a reduction if position is not justified.

16. PRE-K-EVENING REGISTRATION STAFF-2023-2024

Approve the following individuals to facilitate registration at the Keansburg Early Learning Center for two evenings, March 18, 2024 and May 14, 2024, at 2 hours for each individual at the contracted hourly rate.

School Nurse

Campuzano, Shirley
Account #: 20-218-200-104-10

Secretary

Cooney, Maryann
Account #: 20-218-200-105-10

Community Parent Involvement Specialist

Walling, Bonnie
Account #: 20-218-200-173-10

Preschool Instructional Coach

Feeney, Gina
Account #: 20-218-200-176-10

Spanish Translator - March 18, 2024

Kolesa, Monica
Account #: 20-218-100-101-10

Spanish Translator - May 14, 2024

George, Anna
Account #: 20-218-100-101-10

17. CHANGE IN DEGREE STATUS-MOVEMENT ON THE GUIDE-2023-2024

Approve the following individuals for a change in their degree status and movement on the guide as submitted:

Name	2023-2024 Salary	Guide	Step	Miscellaneous
Ajello, Alexander	\$28,971.00	BA	5	Effective 3-15-24
Kaiser, Erin	\$97,140.00	MA+30	16	Effective 3-15-24
Katz, Brian	\$93,240.00	MA+60	14	Effective 3-15-24
Underhill, Maryanne	\$92,740.00	MA+30	15	Effective 3-15-24
Wombough, Leanne	\$93,240.00	MA+60	14	Effective 3-15-24

18. PROFESSIONAL DEVELOPMENT COSTING \$150.00 OR ABOVE 2023-2024-DISTRICT

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

3/12-15 Ferraro, James DAANJ Conference \$1,039.38

19. 2023-2024 ATTENDANCE AT NJSBGA WORKSHOP

Recommend the Board approve attendance of the following employee to attend classes for certification to remain active the New Jersey School Buildings and Grounds Association Workshop on Sunday, March 17, 2024 through Wednesday, March 20, 2024, in Atlantic City at the cost of \$62.10 per Night lodging plus Resort/Occupancy fee (\$34.81) per night, mileage at \$0.47 per mile plus tolls and parking, and meals at the GSA rate of \$59 per person, per full day, not to exceed total costs of \$625.

Furnback, John NJSBGA Annual Conference

DISCUSSION

APPROVAL OF PERSONNEL	
Moved By:	
Seconded By:	
Aye:	
Nay:	
Abstain:	

GENERAL

20. DISTRICT H-I-B. REPORT-2023-2024

Approve the monthly District H-I-B- Report for the month of January, 2024

Ref. Exhibit # 1

APPROVAL OF GENERAL	
Moved By:	
Seconded By:	
Aye:	
Nay:	
Abstain:	

DISCUSSION

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

The Superintendent of Schools recommends positive action on the following items:

BOARD SECRETARY'S MONTHLY CERTIFICATION

I, Michael Sette, Board Secretary, certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3, and that sufficient funds are available to meet the District's financial obligations for the remainder of the Fiscal Year.

Board Secretary

PAYROLL CERTIFICATION

The School Business Administrator/Board Secretary reported, in compliance with N.J.S.A. 18A:19-1B, he has certified the JANUARY 12, 2024 in the amount of \$915,525.64 and the JANUARY 30, 2024 in the amount of \$914,245.96 totaling \$1,829,771.60.

1. APPROVE BILLS

Recommend that the Board of Education approve the bills paid and checks issued at the Board meeting in the amount of \$2,455,171.97.

2. 2023-2024 HOME INSTRUCTION

Recommend the Board approve the following students to receive Home Instruction for the 2023-2024 school year:

Student I.D.#	H.I. #	Tutor	Start Date	End Date	Hours
3995606096	11	Learn Well	1-24-24	2-24-24	5 hours per week
5819857336	12	Approved District Staff	1-22-24	3-22-24	10 hours per week

Account # 11-150-100-101-80

Account # 11-150-100-320-80

3. OUT OF DISTRICT TUITION 2023-2024

Approve the following student to attend the placement indicated for the 2023-2024 school year:

Student I.D.	Class.	Placement	Start Date	Public/ Private	Tuition
7965568493	OHI	Harbor School	1-29-24	Private	\$393.07 daily

Account # 11-000-100-566-80

4. MCKINNEY VENTO TUITION 2023-2024

Approve the following students to attend the placement indicated for the 2023-2024 school year:

Student I.D.	Class.	Placement	Start Date	Public/ Private	Tuition
3916704485	R/E	Long Branch	9-6-23	Public	18,747.00 yearly
5764543314	R/E	Middletown	9-14-23	Public	3,524.04 end 11-13-23
2369168554	R/E	Middletown	9-14-23	Public	3,529.08 End 11-13-23

Account # 11-000-100-561-80 Reg. Ed.

5. AMMON ANALYTICAL LABS DRUG SCREENING 2023-2024

Recommend the Board of Education approve the following services:

SAP 10 (Substance Abuse Panel 10 Panel plus alcohol)	\$45.00 per test
Synthetic Cannabinoids	\$45.00 per test

Account # 11-000-213-300-80

Account # 15-000-213-500-40

6. **FY 24-ADVANCED PLACEMENT INTERNATIONAL BACCALAUREATE COURSE
EXPANSION COMPETITIVE GRANT SUBMISSION**

Approve the submission of the FY24 Advanced Placement International Baccalaureate Course Expansion Competitive Grant. If awarded, the grant period will run from April 1, 2024 through December 31, 2024 in the amount of \$46,205.

7. **ACCEPTANCE OF ADDITIONAL FUNDING FOR ARP-HOMELESS II**

Approve the acceptance of additional funding for the ARP-Homeless II Grant in the amount of \$41,096.00.

8. **APPROVE RESOLUTION FOR MEMBER PARTICIPATION IN A COOPERATIVE
PRICING SYSTEM**

A RESOLUTION AUTHORIZING THE KEANSBURG BOARD OF EDUCATION
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

WHEREAS, N.J.S.A. 40A:11-11 (5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Monmouth-Ocean Educational Services Commission (MOESC), hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on February 21, 2023 the governing body of the Keansburg Board of Education, County of Monmouth, State of New Jersey, pursuant to N.J.A.C 5:34-7.6 (a), duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Monmouth-Ocean Educational Services Commission (MOESC),

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11(5) and N.J.A.C 5:34-7.6 (a), the School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with Monmouth-Ocean Educational Services Commission (MOESC), the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall comply with the Public School Contracts Law (N.J.S.A. 18A:18A-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

9. **APPROVE APPLICATION FOR DUAL USE INSTRUCTIONAL SPACE 2023-2024**

Approve the application for dual use of the Media Center at Keansburg High School for the 2023-2024 school year.

10. **ACCEPTANCE OF 2022-2023 ANNUAL AUDIT**

The Superintendent recommends the Keansburg Board of Education accept the Audit Report for the 2022-2023 school year prepared by Holman Frenia Allison, P.C. with three (3) recommendation per the Annual Comprehensive Financial Report (ACFR) and the Auditor's Management Report (AMR), and

BE IT FURTHER RESOLVED that a copy of the audit is to be forwarded to the Monmouth County Executive County Superintendent, with the approved corrective actions to be taken with respect to the recommendations contained in the Audit Report as submitted.

11. **APPROVAL OF 2022-2023 CORRECTIVE ACTION PLAN**

The Superintendent recommends the Keansburg Board of Education approve the Corrective Action Plan with 3 recommendations per the Annual Comprehensive Financial Report (ACFR) and the Auditor's Management Report (AMR) for the 2022-2023 school year prepared by Holman Frenia Allison, P.C..

12. **APPROVAL OF COLONIAL LIFE VOLUNTARY BENEFITS**

Keansburg Board of Education resolves to implement Colonial Life's Voluntary Guaranteed Issue Educator Disability Insurance program.

The Superintendent recommends the Keansburg Board of Education accepts to designate Colonial Life as a voluntary provider for Keansburg Board of Education. All plans will be offered at no cost to the school district through payroll deduction.

2. All appropriate people that are authorized to take such action and affect such documentation as necessary to implement these changes. This will go into effect for the 2024-2025 school year.

DISCUSSION

APPROVAL OF BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT	
Moved By:	
Seconded By:	
Aye:	
Nay:	
Abstain:	

PUBLIC COMMENTS AND QUESTIONS RELATING TO ADDITIONAL CONCERNS

OLD/NEW COMMUNICATIONS

ADJOURNMENT OF MEETING

MOTION TO ADJOURN	
Moved By:	
Seconded By:	
Aye:	
Nay:	
Abstain:	